

Agenda

City Executive Board

Date: **Wednesday 22 January 2014**

Time: **5.00 pm**

Place: **Oxford Town Hall, St Aldate's, Oxford**

For any further information please contact:

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City Executive Board

Membership

Chair

Councillor Bob Price	Corporate Governance, Strategic Partnerships and Economic Development
Councillor Ed Turner	Finance, Efficiency and Strategic Asset Management
Councillor Susan Brown	Benefits and Customer Services
Councillor Colin Cook	City Development
Councillor Steven Curran	Youth and Communities
Councillor Pat Kennedy	Education, Crime and Community Safety
Councillor Mark Lygo	Parks and Sports
Councillor Mike Rowley	Leisure Services
Councillor Scott Seamons	Housing
Councillor John Tanner	Cleaner, Greener Oxford

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AGENDA

PART ONE **PUBLIC BUSINESS**

	Pages
1 APOLOGIES FOR ABSENCE	
2 DECLARATIONS OF INTEREST	
	Board Members are asked to declare any disclosable pecuniary interests they may have in any of the following agenda items. Guidance is contained at the end of these agenda pages.
3 PUBLIC QUESTIONS	
	When the chair agrees, questions from the public for up to 15 minutes – these must be about the items for decision at the meeting (excluding the minutes) and must have been given to the Head of Law and Governance by 9.30 am on a day so that there are two clear working days before the meeting (email executiveboard@oxford.gov.uk or telephone the person named as staff contact). No supplementary questions or questioning will be permitted. Questions by the public will be taken as read and, when the Chair agrees, be responded to at the meeting.
4 COUNCILLOR ADDRESSES ON ANY ITEM FOR DECISION ON THE BOARD'S AGENDA	
5 NORTHERN GATEWAY AREA ACTION PLAN - OPTIONS DOCUMENT	1 - 32
	Lead Member: Councillor Cook, Executive Board Member for City Development Report of the Head of City Development The Northern Gateway Area Action Plan (AAP) Options Document is the first major stage towards producing an action plan for this important City Council project. Information that is gathered through the consultation that will follow will be used to shape the proposed Submission Document that will follow in the summer. City Executive Board is recommended to:- (1) Approve the Northern Gateway Area Action Plan Options Document for consultation; (2) Approve the proposed amendment to the Local Development Scheme; and;

- (3) Authorise the Head of City Development, in consultation with the Executive Board Member, to make any necessary editorial corrections to the document and to agree the design version before publication

6 NEIGHBOURHOOD FORUM DESIGNATIONS

33 - 54

Lead Member: Councillor Cook, Executive Board Member for City Development

Report of the Head of City Development

The Localism Act has introduced new rights and powers to enable communities to get directly involved in planning for their areas. Interested communities will be able to come together through a neighbourhood forum and produce a neighbourhood plan.

The report asks City Executive Board to consider two proposed neighbourhood forums for designation. Neighbourhood forum applications must link to a designed neighbourhood area. The neighbourhood areas the forum applications relate to are Wolvercote (following the ward boundary) and Summertown and St Margaret's (following both ward boundaries). Maps of the areas are shown in Appendix 1.

City Executive Board is recommended to designate the two proposed neighbourhood forums.

7 23-25 BROAD STREET - LETTING

55 - 62

Lead Member: Councillor Turner, Executive Board Member for Finance, Efficiency and Strategic Asset Management

Report of the Regeneration and Major Projects Team Manager.
There is not for publication appendix attached at item 11

This report seeks approval to the letting of the retail premises, 23-25 Broad Street, shown hatched on the plan attached at Appendix 1.

City Executive Board is recommended to:-

- (1) Approve the proposed letting of 23-25 Broad Street, Oxford on the terms as detailed in the Not for Publication Appendix 4 of this report and otherwise on terms and conditions to be approved by the Service Manager, Regeneration and Major Projects.
- (2) Give authority to the Service Manager, Regeneration and Major Projects, to vary the proposed letting or tenant party as detailed in the report provided the transaction continues to represent best consideration.

8 FUTURE ITEMS

This item is included on the agenda to give members the opportunity to raise

issues on the Forward Plan or update the Board about future agenda items.

9 MINUTES

63 - 70

Minutes of the meeting held on 11th December 2013

10 MATTERS EXEMPT FROM PUBLICATION

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule I2A of the Local Government Act 1972.

The Board may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART TWO
MATTERS EXEMPT FROM PUBLICATION

11 23-25 BROAD STREET OXFORD - LETTING

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This paper is a not for publication appendix to the report at agenda item 7

It contains information concerning the terms of the proposed lease.

The public interest in maintaining the exemption from publication is in order not to compromise commercially sensitive information.

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed “Declarations of Interest” or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council’s area; licences for land in the Council’s area; corporate tenancies; and securities. These declarations must be recorded in each councillor’s Register of Interests which is publicly available on the Council’s website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members’ Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members’ Code of Conduct says that a member “must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself” and that “you must not place yourself in situations where your honesty and integrity may be questioned”. What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member’s spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.